

## Course Fees are in £ Sterling

...but we can invoice in € at the prevailing rate of exchange on request.

MARY HARE	4 weeks	10 July – 7 August 2010	£2850
CHEAM	4 weeks	17 July – 14 August 2010	£2850

## Collection from Heathrow Airport

(Terminals 1, 2, 3 and 5 12.00-16.00 on the above dates) NO CHARGE

## Return to Heathrow Airport

(Terminals 1, 2, 3 and 5 09.45-13.00 on the above dates) NO CHARGE

## OPTIONS (to be added to pocket money)

TENNIS LESSONS (course of 6 lessons)	£40
LONDON THEATRE (limited availability) each approx.	£50
CERTIFICATE (for task-based audio-visual learning scheme)	NO CHARGE

COURSE FEES ARE ALL-INCLUSIVE. THERE ARE NO EXTRA CHARGES.

QUOTE INVOICE NUMBER WITH PAYMENT

DO NOT SEND PAYMENT UNTIL YOU HAVE RECEIVED OUR INVOICE

DO NOT SEND € TO A £ ACCOUNT OR £ TO A € ACCOUNT

## Payment methods (Course Fees in £ Sterling)

1 By a £ Sterling draft drawn on a UK bank and sent direct by post to Vacational Studies for the exact amount on our Invoice

OR

2 By Bank-to-Bank transfer to Vacational Studies a/c 65399900 at NatWest Bank, 30 Market Place, Newbury, Berkshire RG14 5AJ, England.

Sort Code: 60-15-07.

IBAN: GB84 NWBK 6015 0765 3999 00. BIC: NWBK GB 2L.

Quote Invoice number. Include all charges (remitter's and beneficiary's).

NatWest's acceptance charge to us is £8.

OR

3 By payment (at Post Office counter or from a Postgiro or Postbank account) to our account 288 8858 with Girobank. IBAN GB41 ALEI 7200 0002 8888 58 BIC ALEIGB22. Please add Girobank's £2.50 acceptance charge.

## Payment methods (pocket money in £ Sterling)

1 By a £ Sterling draft drawn on a UK bank and sent direct by post to Vacational Studies

OR

2 By Bank-to-Bank transfer to Vacational Studies a/c 65400100 at NatWest Bank, 30 Market Place, Newbury, Berkshire RG14 5AJ, England. Sort Code: 60-15-07. IBAN: GB19 NWBK 6015 0765 4001 00. BIC: NWBK GB 2L. Quote Invoice number. Include all charges (remitter's and beneficiary's). NatWest's acceptance charge to us is £8.

OR

3 By payment (at Post Office counter or from a Postgiro or Postbank account) to our account 255 7444 with Girobank. IBAN GB41 ALEI 7200 0002 5574 44. BIC ALEIGB22. Please add Girobank's £2.50 acceptance charge.

Pocket money brought by students can be as a £ Sterling cash or as a £ Sterling draft drawn on a UK bank, payable to 'Vacational Studies Pocket Money A/C'. Do not send a cheque in the student's name.

## Payment method (Course Fees in € euro)

By Bank-to-Bank transfer to Vacational Studies Euro a/c 550/00/10388729 at NatWest Bank, 30 Market Place, Newbury, Berkshire RG14 5AJ, England.

IBAN: GB76 NWBK 6072 0610 3887 29. BIC: NWBK GB 2L.

Quote Invoice number.

Conversion from £ to € will be at NatWest's commercial buying rate on the date the Invoice is written. For guidance, NatWest's buying rate (at 2 September 2009) is €1.15 = £1.

Include all charges (remitter's and beneficiary's).

NatWest's acceptance charge to us is the € equivalent of £8.

## Payment method (pocket money in € euro)

By Bank-to-Bank transfer to Vacational Studies Euro a/c 550/00/10388494 at NatWest Bank, 30 Market Place, Newbury, Berkshire RG14 5AJ, England.

IBAN: GB19 NWBK 6072 0610 3884 94. BIC: NWBK GB 2L.

Quote Invoice number.

Conversion from £ to € will be at NatWest's commercial buying rate on the date the Invoice is written. For guidance, NatWest's buying rate (at 2 September 2009) is €1.15 = £1.

Include all charges (remitter's and beneficiary's).

NatWest's acceptance charge to us is the € equivalent of £8.

€ in cash should not be brought.

€ pocket money transfers will be converted into £ Sterling on 1 July 2010.

Money unspent at the end of the Course will be returned in £ Sterling cash.

## EHIC (European Health Insurance Card)

For all non-British citizens (including EU and EEA citizens), treatment for 'pre-existing conditions' is chargeable under the British National Health Service. The cost is not covered by the insurance policy we have for all our students and which is included in the Course Fee. The cost may be covered by private health insurance parents may have taken out in their own country. Students from non EU/EEA countries must take out their own Insurance to cover pre-existing conditions. Students of EU/EEA nationality should bring a EHIC (European Health Insurance Card). If a EHIC is presented, this will entitle the student as a temporary resident to the same free treatment under the British National Health Service as a British citizen for all, including pre-existing, conditions. To obtain a EHIC, contact the social security sickness insurance office or similar body which covers students for health care in your country (below):-

Austria - The Gebietskrankenkasse (Regional Fund for Sickness Insurance), Bundesministerium für Arbeit und Soziales, Stubenring 1, 1010 Wien.

Belgium - The mutualité/ziekenfonds (local sickness fund), Rijksinstituut voor ziekte-en invaliditeitsverzekering, Tervurenlaan 211, 1150 Brussels.

Denmark - The Kommunen (local council), Ministry of Health, 6 Holbergsgade, DK-1057 Copenhagen K.

Finland - The local office of the Kansaneläkelaitoksen Paikallistoimisto (KELA), (Social Insurance Institution), Ministry of Social Affairs and Health, Box 267, FIN-00171 Helsinki.

France - The local sickness insurance office (Caisse Primaire d'Assurance-Maladie), Centre de Sécurité Sociale des Travailleurs Migrants, 11 Rue de la Tour des Dames, 75436 Paris Cedex 09.

Germany - The local krankenkasse (sickness insurance fund), Bundesministerium für Arbeit und Sozialordnung, Rochusstr. 1, D-53123 Bonn.

Greece - Local branch of the Social Security Institute (IKA), Social Security Institute (IKA), Division of International Relations, 8 Agiou Konstantinou Street, 10241 Athens.

Iceland - The Tryggingastofnun ríkisins (State Social Security Institute), Ministry of Health and Social Security, Laugavegur 116, IS-150 Reykjavik.

Italy - Unità Sanitaria Locale-USL, Ministero della Sanita, Piazzale dell'Industria 20, 00144 Rome.

Liechtenstein - Amt für Volkswirtschaft, Austrasse 15, 9490 Vaduz.

Luxembourg - Caisse Maladie des Ouvriers, Inspection generale de la sécurité sociale, 125 Rue d'Esch, L-1471 Luxembourg Ville.

Netherlands - The local health insurance fund office (zorgverzekeraar), Ministry of Health, Welfare and Sport, Health Sector Insurances, PO Box 20350, 2500 EJ Den Haag.

Norway - The "lokale trygdekantor" (local insurance office), The Royal Ministry of Health and Social Affairs, PO Box 8011 Dep, N-0030 Oslo.

Portugal - The Regional Health Administration (Administração Regional de Saúde), Ministerio do Trabalho e da Solidariedade, Departamento de Relacoes Internacionais de Seguranca Social, Rua da Junqueira 112, Apartado 3072, P-1300 344 Lisbon.

Spain - District offices of the National Social Security Institute (Instituto Nacional de la Seguridad Social-INSS), Ministro de Trabajo y Asuntos Sociales, Subdireccion General de Relaciones Sociales Internacionales, c/ Breton de los Herreros 41, 28071 Madrid.

Sweden - Local Sickness Insurance Offices (Lokala Försäkringskassan), National Social Insurance Board, RFV, SE-103 51 Stockholm.